

BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION

SEARCH COMMITTEE

Minutes of a Meeting held on Thursday 19 May 2011 at 5.00pm

Membership:

*	Pamela Woolgrove	Chairman
*	Anthony Bravo	Principal
*	Lynne George	
	Mary Orsborn	
	Vacancy (Student Member)	

* denotes Member present

Quorum: 3 Members required – 3 present, meeting quorate

In Attendance: Simon Burrell Clerk to the Corporation

127. APOLOGIES FOR ABSENCE

Mary Orsborn.

128. PROSPECTIVE NEW MEMBERS

1. Daniel Cremin - Account Manager, Bellenden, London

Members considered Daniel's CV.

(Daniel Cremin joined the meeting)

The Chairman of the Corporation gave Daniel a brief outline of the role of the Corporation.

Daniel advised that he had moved to Basingstoke in the previous year and wanted to put something back into the community. He was passionate about education, especially FE, and felt that FE had a great part to play in the future development of the UK economy. He saw that BCOT was engaged in all aspects of society and that it (the College) was fundamental to the development and support of the local business environment.

Daniel also informed Members that in his current work role he was engaged in the wider aspects of community and society and saw this as an important benefit to the Corporation.

Members questioned Daniel on a range of matters related to Corporation membership.

(Daniel Cremin left the meeting)

Members considered Daniel's CV. It was agreed that his background and experience would be a great benefit to the Corporation. It was noted that he had a very good skills-set that would be an advantage to the Corporation.

It was RESOLVED to RECOMMEND to the CORPORATION that Daniel Cremin be appointed as an External Member upon the occurrence of a vacancy on the Corporation.

(Proposed by Pamela Woolgrove, Seconded by Lynne George)

2. David Dangana, Head of Quality & Training, Tower Hamlets College

(David Dangana joined the meeting)

The Chairman of the Corporation gave David a brief outline of the role of the Corporation.

David advised that he had been appointed as a Lecturer at BCOT in 2002. He then moved to Guildford College as Head of Quality Improvement in 2008, and since 2010 was the head of Quality Improvement & Training at Tower Hamlets College. He felt that he had a lot to contribute to the College, and was also an Ofsted Additional Inspector working through Tribal. He also advised that he was fully aware of the changes affecting the FE sector.

The Principal stressed the need to differentiate between the role of a member of the Corporation to that of a previous member of staff.

Members questioned David on a range of matters relevant to the role of a Corporation Member.

(David Dangana left the meeting)

Members considered David's CV. It was agreed that his background, experience and skills were directly relevant to the Corporation. It was also noted that David's role as a part-time Ofsted Inspector would be beneficial in being able to challenge the SMT on a range of matters.

It was RESOLVED to RECOMMEND to the CORPORATION that David Dangana be appointed as an External Member upon the occurrence of a vacancy on the Corporation.

(Proposed by Lynne George, Seconded by Pamela Woolgrove)

129. DECLARATION OF INTERESTS

There were no declarations of interest made.

130. NOTIFICATION OF ANY OTHER BUSINESS

There were no items of Any Other Business notified.

131. MINUTES OF PREVIOUS MEETINGS

The Minutes of the meeting held on 10 November 2010 were confirmed and signed by the Chairman.

132. MATTERS ARISING

There were no Matters Arising from the Minutes.

133. MEMBERSHIP OF THE CORPORATION

A written report was received and considered.

1. Current Vacancies

The Clerk reported that there was one known vacancy on the Corporation, for an External Member to replace Ron Young who was due to move to Scotland in the near future.

2. Prospective New Members

The Clerk advised that in order to appoint both prospective new Members to the Corporation it (the Corporation) would need to increase the overall size by one to 20 (the maximum allowed under the Instrument of government) as there was only one known vacancy at the present time.

It was RESOLVED to RECOMMEND to the CORPORATION that the size of the Corporation be determined at 20 (the maximum permissible under the Instrument of Government).

(Proposed by Anthony Bravo, Seconded by Lynne George)

3. Terms of Office

It was noted that the following Members Terms of Office were due to expire in 2011-12:

Charnah Bradley	Student Member	31 July 2011	First term
Fran Herbert	Student Member	31 July 2011	First Term
Ron Young	Member	31 Dec 2011	Second Term
Donna Kitchen	Staff Member	31 July 2012	First Term
Andrew Bishop	Member	31 July 2012	First Term
Lynne George	Member	31 Dec 2012	Second Term
Pamela Woolgrove	Member	31 Dec 2012	Fifth Term

134. COMMITTEE MEMBERSHIP 2011/12

A report was received and considered. The Clerk advised that there was currently one vacancy on Finance & Resources Ctte (vice Richard Wareham), and one potential vacancy on Quality Ctte (vice Ron Young). He also advised that Therese Lawlor had not yet been appointed to any committee.

Members considered the matter and proposed that Therese be appointed to Finance & Resources Ctte and the two prospective new Members (if appointed) to the Quality Ctte. It was noted that the size of the Quality Ctte would also need to be increased by one to 8.

No other changes to committee membership were proposed.

It was RESOLVED to RECOMMEND to the CORPORATION that:

- 1. Therese Lawlor be appointed as a member of the Finance & Resources Ctte**
- 2. If appointed to the Corporation, Daniel Cremin and David Dalgana be appointed to the Quality Ctte**
- 3. The overall size of the Quality Ctte be increased by one to 8.**

(Proposed by Pamela Woolgrove, Seconded by Lynne George)

135. CORPORATION CHAMPION, CORPORATE AND CURRICULUM LINK ROLES

A report was received and considered. Members noted that Therese Lawlor would need to be added to an appropriate role, Lynden Jones had withdrawn as the Champion for Equality & Diversity, and the prospective two new Members would need to be added.

It was agreed to review the schedule as a part of the Development Day activities scheduled for Wednesday 13 July 2011.

136. ANY OTHER BUSINESS

There were no items of Any Other Business considered.

137. DATES OF FUTURE MEETINGS

Wednesday 9 Nov 2011, commencing at 5.00pm
Wednesday 7 March 2012, commencing at 3.00pm
Wednesday 13 June 2012, commencing at 3.00pm

(Meeting closed at 6.45pm)

Confirmed as a correct record

Signed: Date:.....