

## **BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION**

### **SEARCH COMMITTEE**

**Minutes of a Meeting held on Thursday 29 November 2007 at 9.00am**

<b>Membership:</b>	Pamela Woolgrove	Chairman
	*Judith Armstrong	Principal
	* Charles Cardiff	
	*Mary Orsborn	
	Vacancy (PW)	
	* denotes Member present	
<b>Quorum:</b>	3 Members required – 3 present, meeting quorate	
<b>In Attendance:</b>	Simon Burrell	Clerk to the Corporation

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#### **45. APOLOGIES FOR ABSENCE**

Pamela Woolgrove.

#### **46. ELECTION OF CHAIRMAN FOR THE MEETING**

In the absence of the Chairman of the Committee, Charles Cardiff took the Chair.

#### **47. INTERVIEW OF POTENTIAL NEW MEMBER**

The CV for Louise Brierley was received and considered.

*(Louise Brierley joined the meeting)*

The Chairman outlined the role and work of the Corporation. He highlighted the time commitment expected of all Members.

Louise gave Members a summary of her professional career to-date, and confirmed that she anticipated no problems regarding time commitment. However, she stressed that there were occasions when urgent matters in a school(s) might require her attendance, and that that would have to take priority.

Louise advised that her current role involved considerable liaison with a range of schools in the North East of Hampshire, and welcomed the opportunity to become involved with FE in order to develop further the links between the two sectors. She also advised that she worked with the Basingstoke Area Heads, and with the Principal of BCOT, and that opportunity allowed for greater collaboration and partnerships. She also had expertise in teaching and learning matters.

Louise further advised that she was a resident of Basingstoke, and was aware of the aspirations of the College regarding its potential future developments. She also fully supported the need to constantly raise the profile of education and training for young people within the locality.

**47. (cont)**

Members considered Louise's potential Membership. It was noted that Louise would be considered for the Local Authority vacancy, vice Nigel Clarke, and would be subject to a formal written nomination from Hampshire County Council. The Clerk was requested to write to the Executive Member for Education at HCC seeking a formal written nomination.

**ACTION: Clerk**

**It was RESOLVED to RECOMMEND to the CORPORATION that Louise Brierley be appointed as a Local Authority Member on the Corporation, subject to receipt of her formal written nomination from Hampshire County Council.**

*(Louise Brierley left the meeting)*

**48. MINUTES OF PREVIOUS MEETINGS**

The Minutes of the meeting held on 24 September 2007 were confirmed and signed by the Chairman.

**49. MATTERS ARISING**

There were no Matters Arising from the Minutes.

**50. MEMBERSHIP OF THE CORPORATION**

A written report was received and considered. The Clerk took Members through the report.

**1. Phil Wilding (Business Member)**

The resignation of Phil Wilding from the Corporation was noted.

**2. Ron Young (Business Member)**

It was noted that Ron's term of office expired on 31 December 2007. It was noted that the (then) Chairman of the Corporation had met with Ron and that Ron had expressed an interest in serving for a second term of office. Members noted from the recent skills audit that Ron had a wide range of skills relevant to the needs of the Corporation.

**It was RESOLVED to RECOMMEND to the CORPORATION that Ron Young be appointed as a Business Member for a second four-year term of office commencing 1 January 2008.**

**3. Current Vacancies**

It was noted that there was, currently, one vacancy on the Corporation, for a Business Member (vice Phil Wilding). The Clerk advised that the Assistant Principal Business & Communications was currently in the process of discussing potential membership with two senior members from local major employers.

**4. Terms of Office**

The Clerk reported that the following Members terms of office were due to expire in 2008:

i. Graham Heath	Staff Member	31 July 2008
ii. Chris Turner	Co-opted Member	31 July 2008
iii. Lynne George	Local Authority Member	31 Dec 2008
iv. Pamela Woolgrove	Co-opted Member	31 Dec 2008

**51. COMMITTEE MEMBERSHIP 2007/08**

A written report was received and considered. The Clerk advised that there was an urgent need to review committee membership in the light of recent membership changes and existing vacancies. It was agreed that the Principal and Clerk should review the current membership position and make proposals to the next meeting of the Committee.

**ACTION: Principal/Clerk**

**52**

**. DATE OF NEXT MEETING**

Monday 11 February 2008, commencing at 5.00pm

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*(Meeting closed at 9.40am)*

Confirmed as a correct record

Signed: ..... Date:.....